



RFQ Title: Request for Qualifications - Renovation Work of the Family Resource Center  
 Date of Response: February 20, 2026  
 Contact: Anali Manzano – info@first5madera.org

First 5 Madera County wishes to thank potential applicants who have asked questions regarding this RFQ.

Question	F5MC Response
1. Please define the difference between “schematic interior layout” and “conceptual design options” as stated under the heading SUGGESTED SCOPE OF SERVICES? 2.	See revised RFQ Amendment I - section “DESIGNED PROCESS”
3. Please provide a description of the specific information that is to be included in the required “Sample Project Plan”?	An example of a completed or comparable project that showcases the firm’s approach to delivering schematic design services. This sample(s) will inform the review panel about the firm’s methodology, level of detail, and capacity to manage similar projects.
4. Under “Submission Format” Item 5 – a. Is “Project Estimating Cost” the proposed design fee to do the work? b. Please describe the difference between cost and value as mentioned here. c. What are “Cycle Revision Allowances”?	See revised RFQ Amendment I – section “PROJECT ESTIMATING COST”
5. Under the “Heading Evaluation Criteria: a. There is a reference to the Contracting Procurement Policy and Procedure Manual? Please provide these if they are relevant selection.	Internal governing policy and procedure. We can make it available upon request.
6. Will this project move forward into the design and construction phases at some point and if so, what will facilitate that happening? a. If the project moves forward, will the design team selected from this process be considered or will a separate selection process be initiated.	We are utilizing a phased procurement strategy Phase 1 – Secure a qualified firm (current RFQ) Phase 2 – The selected firm designs the renovation plan and prepares a cost projection Phase 3 – Issue a separate construction RFP (request may vary based on the renovation plan needs)  See revised “ <b>TERMS, CANCELLATION, AND REJECTION</b> ” section  “Selection for schematic design services does not guarantee or imply selection for future architectural, engineering, or construction services. Any subsequent phase will be subject to a separate procurement process”.
7. Is the assumption the desired improvement will be contained within the envelope or is expansion outside of the footprint and option?	The improvements are intended to be completed within the existing building footprint. At this time, no expansion beyond the current footprint is anticipated or contemplated as part of this project. All proposed work, therefore, assumes renovation and modification within the existing structure.
8. What is the budget for the project?	The project associated with this RFQ involves comprehensive schematic services. All applicants are invited to submit their pricing for these services.
9. Please define the final deliverables.	See revised RFQ Amendment I – section “SUGGESTED SCOPE OF SERVICES”

- This Q&A document shall be considered part of the official RFQ
- Proposers are responsible for reviewing all posted questions and responses prior to submission.