



**Staffing and Operations Committee (SOC) Meeting
Wednesday, May 6, 2026
10:00 a.m. – 12:00 p.m. or promptly following the Commission Meeting**

**IN-PERSON
Madera County Dept. of Social Services
1626 Sunrise Avenue
Madera, CA 93638**

AGENDA

REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the Madera County Children and Families Commission may request assistance by contacting the Madera County Children and Families Commission – telephone 559-661-5155.

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| 1.0
ACTION | OPENING REMARKS
1.1 Call to Order
1.2 Roll Call
1.3 Agenda Approval, Additions or Modifications | Sara Bosse, Chair |
| 2.0 | POTENTIAL CONFLICTS OF INTEREST
Any Commission Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter. | Sara Bosse, Chair |
| 3.0
ACTION | CONSENT CALENDAR
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Committee, the public will be given the opportunity to comment on any Consent Item.
3.1 Approval of March 4, 2026, SOC Meeting Minutes | Sara Bosse, Chair |
| 4.0 | PUBLIC COMMENT
This time is offered for the public wishing to address the Commission on matters not listed on the agenda. Commission members listen but may not discuss non-agenda matters. A public comment period is also offered for items on the agenda when the item is considered. | Sara Bosse, Chair |
| 5.0
ACTION | FISCAL YEAR 2025-2026 YEAR-END AUDIT ENGAGEMENT LETTER
Review and approval for full Commission consideration of the 2025-2026 Year-End Audit Engagement Letter provided by Hudson & Company, Inc. | J. Monica Ramirez, ED
Patricia Vega, Staff |
| 6.0
ACTION | LEASE AGREEMENT RENEWAL WITH CALIFORNIA HEALTH COLLABORATIVE
Review and consider approval to move forward for Commission consideration of the renewal lease agreement with California Health Collaborative. | J. Monica Ramirez, ED
Anali Manzano, Staff |
| 7.0
ACTION | LEASE AGREEMENT RENEWAL WITH COMMUNITY ACTION PARTNERSHIP OF KERN – MIGRANT CHILD CARE ALTERNATIVE PROGRAM
Review and consider approval to move forward for Commission consideration of the renewal lease agreement with Community Action Partnership of Kern – Migrant Child Care Alternative Program. | J. Monica Ramirez, ED
Anali Manzano, Staff |

8.0 ACTION	CONTRACT AGREEMENT RECOMMENDATION WITH PAUL HALAJIAN ARCHITECTS FOR RENOVATION DESIGN SERVICES Review and approve to move forward for Commission consideration a recommendation to enter into an agreement with Paul Halajian Architects for schematic design services.	J. Monica Ramirez, ED Anali Manzano, Staff
9.0 ACTION	PROPOSED UPDATE TO ARTICLE IX COMMITTEES OF THE BYLAWS OF THE MADERA COUNTY CHILDREN AND FAMILIES COMMISSION Review and approval for full Commission consideration of the proposed update to Article IX Committees of the Bylaws.	J. Monica Ramirez, ED Patricia Vega, Staff
10.0 ACTION	OFFICIAL VISITS AND EXTERNAL AGENCY INTERACTION POLICY Review and approval for full Commission consideration of the official visits and external agency interaction policy.	J. Monica Ramirez, ED
11.0	UPDATES	Sara Bosse, Chair
12.0	NEXT MEETING June 3, 2026	Sara Bosse, Chair
13.0	ADJOURNMENT	Sara Bosse, Chair

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