



**Staffing and Operations Committee (SOC) Meeting
Wednesday, March 4, 2026
10:00 a.m. – 12:00 p.m. or promptly following the Commission Meeting**

**IN-PERSON
Madera County Dept. of Social Services
1626 Sunrise Avenue
Madera, CA 93638**

AGENDA

REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the Madera County Children and Families Commission may request assistance by contacting the Madera County Children and Families Commission – telephone 559-661-5155.

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| 1.0
ACTION | OPENING REMARKS
1.1 Call to Order
1.2 Roll Call
1.3 Agenda Approval, Additions or Modifications | Sara Bosse, Chair |
| 2.0 | POTENTIAL CONFLICTS OF INTEREST
Any Commission Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter. | Sara Bosse, Chair |
| 3.0
ACTION | CONSENT CALENDAR
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Committee, the public will be given the opportunity to comment on any Consent Item.
3.1 Approval of February 4, 2026, SOC Meeting Minutes
3.2 Approval of February 10, 2026, Special SOC Meeting Minutes | Sara Bosse, Chair |
| 4.0 | PUBLIC COMMENT
This time is offered for the public wishing to address the Commission on matters not listed on the agenda. Commission members listen but may not discuss non-agenda matters. A public comment period is also offered for items on the agenda when the item is considered. | Sara Bosse, Chair |
| 5.0
ACTION | PROPOSED 2026-2027 BUDGET AND LONG-RANGE FINANCIAL PLAN
Review and consent to move forward for Commission consideration the 2026-2027 Proposed Budget and Long-Range. | J. Monica Ramirez, ED |
| 6.0
ACTION | PROPOSED PERSONNEL HANDBOOK UPDATES
The Committee will review and consent to move forward for Commission consideration an update to the HR Handbook. | J. Monica Ramirez, ED
Anali Manzano, Staff |
| 7.0
ACTION | COMMISSION MEMBER REAPPOINTMENT NOMINATION – COMMUNITY REPRESENTATIVE PEDIATRICIAN
Review and consider an extension reappointment nomination for Commission Member of the Board of Supervisors to move forward for Commission consideration. | J. Monica Ramirez, ED
Patricia Vega, Staff |
| 8.0
ACTION | COMMISSION MEMBER TERM EXTENSION PENDING RECRUITMENT – CITY OF MADERA
Review and consider approval of a temporary Commission Member term extension for the City of Madera, pending the recruitment process, to move forward for Commission consideration. | J. Monica Ramirez, ED
Patricia Vega, Staff |

9.0 ACTION	2026-2027 ELECTION OF COMMISSION OFFICERS AND COMMITTEE MEMBERSHIP APPOINTMENTS Review the slate of Commission Officers and nominations for Standing Committee Members for 2026-2027 to move forward for Commission consideration.	J. Monica Ramirez, ED
10.0 ACTION	AGREEMENT RECOMMENDATION FOR COPIER AND PRINTER SERVICE CONTRACT The Committee will consider an agreement with the recommended vendor for copier & printing services.	J. Monica Ramirez, ED Anali Manzano, Staff
11.0 INFORMATION	COMMUNITY REPRESENTATIVE COMMISSIONER RECRUITMENT AND REAPPOINTMENT PROCESS UPDATE The Committee will receive an update on the Community Representative Commissioner Recruitment and Reappointment Process.	J. Monica Ramirez, ED Patricia Vega, Staff
12.0	UPDATES	Sara Bosse, Chair
13.0	NEXT MEETING No April Meeting May 6, 2026	Sara Bosse, Chair
14.0	ADJOURNMENT	Sara Bosse, Chair

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