



**Special Staffing and Operations Committee Meeting**  
**Tuesday, October 18, 2022**  
**3:00 p.m. – 5:00 p.m.**

**IN-PERSON**

**Madera Family Resource Center**  
**525 E. Yosemite Ave**  
**Madera, CA 93638**

**AGENDA**

**REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY.** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the Madera County Children and Families Commission may request assistance by contacting the Madera County Children and Families Commission, 525 E. Yosemite Avenue, Madera, CA 93638 – telephone 559-661-5155.

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|----------------------|---|------------------------|
| <b>1.0</b><br>ACTION | <b>OPENING REMARKS</b><br>1.1 Call to Order<br>1.2 Roll Call  | Sara Bosse, Chair      |
| <b>2.0</b>           | <b>POTENTIAL CONFLICTS OF INTEREST</b><br>Any Commission Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.  | Sara Bosse, Chair      |
| <b>3.0</b><br>ACTION | <b>CONSENT AGENDA</b><br>These matters are routine in nature and are usually approved by a single vote. Prior to action by the Committee, the public will be allowed to comment on any Consent Item.<br>3.1 Adoption of the SOC Agenda<br>3.2 Consideration of the June 9, 2022, Special SOC Meeting Minutes<br>3.3 Consideration of the September 7, 2022, SOC Meeting Minutes | Sara Bosse, Chair      |
| <b>4.0</b>           | <b>PUBLIC COMMENT</b><br>This time is offered for the public wishing to address the Commission on matters <b>not listed</b> on the agenda. Committee members listen but may not discuss non-agenda matters. A public comment period is also offered for <b>items on the agenda</b> at the time item is considered.  | Sara Bosse, Chair      |
| <b>5.0</b><br>ACTION | <b>LEASE AGREEMENT ADDENDUM WITH COMMUNITY ACTION PARTNERSHIP OF KERN (CAPK)</b><br>The Committee will review and approve CAPK's request for additional office space at the Madera Family Resource Center.  | Monica Ramirez, ED     |
| <b>6.0</b><br>ACTION | <b>EMPLOYER SPONSOR HEALTH BENEFITS PROGRAM RENEWAL</b><br>The Committee will review and consider renewal of the proposed 2023 health insurance program.  | Daniel Loughrey, Staff |

- 7.0**  
ACTION      **AGREEMENT RENEWAL WITH BARRETT BUSINESS SERVICES INC.**      Monica Ramirez, ED  
The Committee will review and consider renewing an agreement with BBSI      Daniel Loughrey, Staff  
from December 1, 2022 to November 30, 2023.
- 8.0**      **UPDATES**  
The Committee will receive updates from staff.
- 9.0**      **ANNOUNCEMENTS**
- 10.0**      **NEXT MEETING**      Sara Bosse, Chair  
Regularly scheduled SOC meeting – November 2, 2022. Location to be noted on the  
posted agenda.
- 11.0**      **ADJOURNMENT**      Sara Bosse, Chair

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