



Staffing and Operations Committee Meeting
Wednesday, March 1, 2023
10:30 a.m. – 11:30 a.m. or immediately after the Commission meeting.

IN-PERSON

Madera County Dept. of Social Services
1626 Sunrise Avenue
Madera, CA 93638

Virtual Access
<https://us02web.zoom.us/j/83856820285>
Meeting ID: 838 5682 0285
Passcode: 130554
+16699006833,,83856820285#,,,,*130554# US

AGENDA

REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the Madera County Children and Families Commission may request assistance by contacting the Madera County Children and Families Commission – telephone 559-661-5155.

- | | | |
|----------------------|---|--------------------|
| 1.0 ACTION | OPENING REMARKS 1.1 Call to Order 1.2 Roll Call | Sara Bosse, Chair |
| 2.0 | POTENTIAL CONFLICTS OF INTEREST Any Commission Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter. | Sara Bosse, Chair |
| 3.0 ACTION | CONSENT AGENDA These matters are routine in nature and are usually approved by a single vote. Prior to action by the Committee, the public will be given the opportunity to comment on any Consent Item. 3.1 Adoption of the SOC Agenda 3.2 Approval of the November 2, 2022, SOC Meeting Minutes | Sara Bosse, Chair |
| 4.0 | PUBLIC COMMENT This time is offered for the public wishing to address the Commission on matters not listed on the agenda. Commission members listen but may not discuss non-agenda matters. A public comment period is also offered for items on the agenda when the item is considered. | Sara Bosse, Chair |
| 5.0 ACTION | 2023-2024 PROPOSED REGULAR COMMISSION MEETING SCHEDULE The Committee will review and approve the 2023-2024 Regular Commission meeting schedule. | Monica Ramirez, ED |
| 6.0 ACTION | CONTRACT AGREEMENT RECOMMENDATION WITH HUDSON HENDERSON & COMPANY INC FOR AUDIT SERVICES The Committee will review and approve an agreement with Hudson Henderson & Company Inc for audit services for FY 2022-23 through 2024-25. | Monica Ramirez, ED |

| | | |
|----------------------------|---|--------------------|
| 7.0 ACTION | ADMINISTRATIVE COST POLICY UPDATE AND COST ALLOCATION PLAN The Committee will review and approve updates to the Administrative Cost Policy. | Monica Ramirez, ED |
| 8.0 ACTION | CONFLICT OF INTEREST CODE UPDATE The Committee will review and approve an update to the Conflict of Interest Code. | Monica Ramirez, ED |
| 9.0 INFORMATION | FRC CHOWCHILLA INVESTMENT ASSESSMENT The Committee will receive information on anticipated modifications to service delivery. | Monica Ramirez, ED |
| 10.0 INFORMATION | PROPOSED 2023-2024 BUDGET AND LONG-RANGE FINANCIAL PLAN The Committee will discuss the 2023-2024 Proposed Budget. | Monica Ramirez, ED |
| 11.0 | UPDATES The Committee will receive updates from staff. | Monica Ramirez, ED |
| 12.0 | ANNOUNCEMENTS | Sara Bosse, Chair |
| 13.0 | NEXT MEETING Regularly scheduled SOC Meeting – April 5, 2023. Location to be noted on the posted agenda. | Sara Bosse, Chair |
| 14.0 | ADJOURNMENT | Sara Bosse, Chair |

**First 5 distributes monthly agendas electronically. Please forward your email address to
Patty Vega at pvega@first5madera.org to be added to the list.**