



Program & Grant Awards (PGA) Committee Meeting
Friday, April 16, 2021
 9:00 a.m. – 11:00 a.m.

Meeting Conducted Virtually
<https://us02web.zoom.us/j/85023958940>
 Meeting ID: 850 2395 8940
 1-669-900-6833,,85023958940# US (San Jose)

AGENDA

1.0 ACTION	OPENING REMARKS 1.2 Call To Order 1.2 Roll Call	[Deborah Martinez, Chair]
2.0 ACTION	CONSENT AGENDA 2.1 Consideration of PGA Committee Agenda 2.2 Approval of the January 15, 2021 Meeting Minutes 2.3 Review and approve of the March 19, 2021 Meeting Minutes	[Deborah Martinez, Chair]
3.0	PUBLIC COMMENT This time is offered for the public wishing to address the Commission on matters NOT listed on the agenda. Commission members may listen but not discuss matters not on the agenda.	[Deborah Martinez, Chair]
4.0 DISCUSSION/ACTION	REVIEW OF READING AND BEYOND AGREEMENT PROPOSED BUDGET NARRATIVE	[Monica Ramirez, ED; Xochitl Villaseñor, PM]
5.0 ACTION	CONSIDERATION TO ACCEPT FUNDS FROM AAA NORTHERN CALIFORNIA	[Monica Ramirez, ED; Diane Sandoval, PM]
6.0 DISCUSSION/ INFORMATION	REVIEW FUNDED PROGRAMS' PROPOSED ANNUAL TARGET MODIFICATIONS	[Xochitl Villaseñor, PM]
7.0 INFORMATION	STAFF UPDATE Leap Frog Learning Supports Progress	[Xochitl Villaseñor, PM]
8.0	ANNOUNCEMENTS	[Deborah Martinez, Chair]
9.0	NEXT MEETING – MAY 21, 2021	[Deborah Martinez, Chair]
10.0	ADJOURNMENT	[Deborah Martinez, Chair]

REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the First 5 Madera County Children and Families Commission – Program and Grant Awards Committee - may request assistance, by contacting the Madera County Children & Families Commission, 525 E. Yosemite Ave. Madera, CA 93638, telephone 559-661-5155.

SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19

Given the current Shelter-in-Place Order covering the State of California and the Social Distance Guidelines issued by Federal, State, and Local Authorities, First 5 Madera County is implementing the following changes for attendance and public comment at all First 5 Madera County meetings until notified otherwise. First 5 Madera County facilities will not be open to the public. Any member of the First 5 PGA Committee may participate from a remote location by teleconference. The First 5 PGA Meeting will be accessible via live-streaming online to all members of the public on:

April 16, 2021

<https://us02web.zoom.us/j/85023958940>

Meeting ID: 850 2395 8940

One tap mobile

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WRITTEN COMMENTS. If you wish to address any item listed on the Agenda by written comment, please submit comments in writing to Xochitl Villaseñor by mail or email. Written comments must be received no later than one hour prior to the start of the meeting. All comments will be included as part of the administrative record.

E-MAIL: XVILLASENOR@FIRST5MADERA.NET

MAIL: 525 E. Yosemite Ave., Madera, CA 93638

For all written comments please provide: Meeting Date - Agenda Item Number - Name - Comment (please limit to 300 words or 3 minutes). Please submit a separate response for each item you are commenting on. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions, but will be made part of the record of proceedings. Please be aware that any public comments received that do not specify a particular agenda item will be read aloud during the general public comment portion of the agenda. If a written comment is received less than one hour before the start of the meeting, efforts will be made to read the comment into the record. However, staff cannot guarantee that written comments received less than one hour before will be read. All written comments that are not read into the record will be made part of the record of proceedings, provided that such comments are received prior to the end of the First 5 Madera County PGA Meeting.

VERBAL COMMENTS. If you wish to speak to the Commission on an item by telephone, you must contact Xochitl Villaseñor at (559) 675-4013 or by email at xvillasenor@first5madera.net no later than one hour prior to the start of the meeting. You will be asked to provide your name, phone number, and email address. You will be emailed detailed instructions on how to participate verbally via Zoom. You will be placed on mute until we get to the public comment portion of the item you have requested to address. At this point you will be unmuted. You will be able to speak to the PGA for up to three (3) minutes.

NOTICED PUBLIC HEARINGS. For noticed public hearings, all public comments must be received by the close of the public hearing period. All written comments received by the close of the public hearing period will be read aloud by a staff member during the applicable agenda item, provided that such comments may be read within three (3) minutes allotted to each speaker. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions, but will be included in the record of proceedings. If a comment on a public hearing item is received after the close of the public hearing, such comment will be treated like a general public comment and made part of the record of proceedings, provided that such comment is received prior to the end of the meeting.



PROGRAM AND GRANT AWARDS (PGA) COMMITTEE MEETING

First 5 Madera County
525 East Yosemite Avenue
Madera, CA 93638

Friday, January 15, 2021
9:00 a.m.
Minutes

ATTENDANCE

Commissioners:	Deborah Martinez Nina Zarucchi-Mize Karen Wynn, PhD
Absent:	None
Staff:	Monica Ramirez, Executive Director Xochitl Villaseñor, Program Manager
Public:	None

1. Call to Order
Deborah Martinez, PGA Chair, called the meeting to order at 9:02 a.m.
2. Adoption of Committee Agenda
Agenda for the January 15, 2021 meeting was submitted.

Agenda was approved by consensus.
3. Adoption of the Committee Minutes
Minutes for the December 18, 2020 meeting were submitted.

Minutes were approved by consensus.
4. Public Comment
None.
5. Action/Discussion
 - 5.1 **Technology Enrichment Support Project Request for Information (Action)**
M.Ramirez began the conversation by highlighting that, based on last month's conversation regarding the appropriate procurement procedures, the RFI has been revised to reflect specific elements as describe in the manual.

X.Villaseñor reviewed changes in the RFI:
 - A. Included First 5 Madera County overview;

- B. Funding cycle changed from 2 year funding to 1 year with a possible 2nd year extension based on program performance and available funds;
- C. Included language that asks the applicant to describe the intended goals and outcomes to be achieved;
- D. Included language towards the expectation that the FRC & Tobacco Education initiatives are to be integrated into the funded project;
- E. Clarified the funding award and eligible expenses; and,
- F. Included the Review Process.

M.Ramirez clarified that the funding cycle was reduced to 1 year because there was no approved budget for the funding cycle proposed. D.Martinez recollected that a 5-Year Budget was introduced and approved by the Commission. M.Ramirez restated that no record of a formal budget approval.

K.Wynn asked if the funds being used towards this RFI were being used through Prop 10 funds. Staff asked for clarification. K.Wynn wondered if there were other funds were being used to fund this RFI such as grants staff might have received. It was clarified that Prop 10 funds are the only funds being used for this procurement.

N.Zarucchi-Mize inquired if this format now mirrored a full RFP. M.Ramirez clarified that it does not since an RFI is more intentional with its request and a shorter process than an RFP.

K.Wynn asked that Yosemite Lakes and Riverdale be removed from the possible Eastern Madera County service areas

D.Martinez requested a scoring matrix to be created and utilized for review of the proposals and PGA recommendations versus a summary of the proposals.

K.Wynn brought up a previous point she wanted to discuss regarding including language that would state that budgets will be reviewed every 6 months and any unspent funds would be swept from the program back to the PGA. M.Ramirez requested time to review the request against current policies and bring back a thorough assessment of the request. K.Wynn inquired on the timeframe for this and whether the current RFI could fall under the revisions. M.Ramirez clarified that any approved contracts under this RFI would follow current policies and procedures. She added that her goal is to present a comprehensive package that includes every revision and not just specific areas with full implementation beginning next fiscal year. M.Ramirez shared that policies would be brought to the PGA on a yearly basis for review and approval. D.Martinez interjected that, as a hypothetical, if the PGA decides to request this new policy and bring it forward to the Commission for consideration in November and it is approved, then the new policy can be enforced for the same fiscal year.

Next steps:

- A. Forward RFI to County Counsel for review
- B. Present to full Commission during February meeting for approval

5.2 Emergency Fund Investment towards Learning Supports in the Home (Discussion)

M.Ramirez informed the committee that this project would need to follow the formal competitive bidding process as outlined in the MCCFC Contracting and Procurement Policy and Procedures Manual. Staff would need to request 3 formal bids since the amount of the contract is more than \$25,000. As such, First 5 Madera County could not directly partner with Teco Hardware. However, in order to better adhere to the original timeline, First 5 Madera County could purchase the items directly with a 2 month timeframe.

There was discussion about the approach to this new requirement and the impact on the timeframe. The Committee agreed to be flexible with the timeline if needed and directed staff to conduct an informal bidding process.

Next steps:

- A. Decrease the number of total items
- B. Begin the informal bidding process
- C. Bring progress to February PGA Meeting

6. Information

None at this time.

7. Announcements

- N.Zarucchi-Mize shared that she has volunteered to help with vaccinations.

8. Next Meeting

First 5 Madera County Commission – February 3, 2021

Program and Grants Award Committee Meeting – February 19, 2021

9. Meeting Adjourned at 10:12 a.m.

DRAFT



PROGRAM AND GRANT AWARDS (PGA) COMMITTEE MEETING

Meeting Conducted Virtually
<https://us02web.zoom.us/j/85023958940>
Meeting ID: 850 2395 8940
+16699006833, 85023958940# US (San Jose)

Friday, March 19, 2021
9:00 A.M.
Minutes

ATTENDANCE

Commissioners:	Deborah Martinez Nina Zarucchi-Mize Karen Wynn, PhD
Absent:	None
Staff:	Monica Ramirez, Executive Director Xochitl Villaseñor, Program Manager Patricia Vega, Administrative Officer
Public:	None

1. Call to Order

Deborah Martinez, PGA Chair, called the meeting to order at 9:02 A.M.

2. Adoption of Committee Agenda

Agenda for the March 19, 2021 meeting was submitted.

Motion to approve the agenda as presented. Motion carried by consensus.

3. Adoption of the Committee Minutes

Minutes for the January 15, 2021 meeting were submitted.

Motion to approve the minutes as presented. Motion carried by consensus.

Note: After reviewing the recording, the January 15, 2021 minutes were not officially approved. This item will need to be approved during the April PGA Meeting.

4. Public Comment

None.

5. Review of Proposals Received under RFP No. 021-050 (Action)

X.Villaseñor reviewed the RFP process, highlighting that 2 proposals were disqualified as they did not meet the Submittal Requirements outlined in the RFP. The remaining 2 proposals were then reviewed by an internal review panel.

The recommendation of the review panel was to fund Reading and Beyond; however, the reviewers had contingencies:

- That the budget be decreased and a justification be submitted; or,
- If the budget remains the same, the targeted number of parents/caregivers and the geographic areas should be increased.

Concerns were brought up regarding the implementation of the workshops i.e. frequency and location. There was also concern regarding who the targeted population was and who would be referred into the program i.e. what did the applicant mean by "eligibility". The committee wanted to make clear to the applicant that families already participating in Madera Unified and Head Start would not qualify for this project since the intent of the project was for parents/caregivers who do not already have access to these types of supports. Finally, since no budget narrative was included, many of the line items were questionable.

There was support for the low-income internet referral, and D.Martinez mentioned that they could be referred to libraries as well. The evaluation proposed was also encouraging.

Next Steps

- Staff will follow up with the applicant to clarify the PGA's concerns.
- This item will come back to the April PGA Meeting for further discussion.
- If needed, a special PGA Meeting will be scheduled prior to the May Commission Meeting in order to present a clear recommendation.

6. Quarter 2 Funded Program Progress Report (Discussion)

X.Villaseñor reviewed the 2nd quarter funded program progress report. It was highlighted that the F5 Madera County Family Resource Centers were included (the centers were not included previously).

There was conversation regarding the year-to-date expenditures and whether there would be opportunities for the program to request a budget modification. X.Villaseñor shared that budget modifications are allowed and programs would need to follow the policy to request one.

K.Wynn restated the recommendation to no allow budget modification and instead have any remaining unspent funds be returned to First 5 Madera County and reallocated to the program's budget. D.Martinez shared that the threshold needs to be revisited, and requested that staff bring this forward to the next PGA Meeting.

Next Steps

- Add the Budget Amendment Policy to April's PGA Meeting.

7. Staff Update (Informational)

- X.Villaseñor gave an update regarding the LeapFrog progress. A new vendor, Nick Benjamin, has connected with a colleague from Best Buy. The initial conversation with his contact estimates approximately 500 LeapFrogs will be obtained. These should come in by the end of April/beginning of May. Nick also shared that he would need to include his time in the budget.
- M.Ramirez introduced the new Administrative Officer, Patricia Vega. P.Vega gave a brief introduction about herself.
- X.Villaseñor shared that Program Officer – Evaluation (Marcela Zuniga) has given her resignation. Her last day with F5 Madera County will be March 23, 2021.

8. Announcements

- X.Villaseñor shared that the IMPACT program successfully distributed tablets to seven (7) in-home child care providers to support virtual education delivered by the IMPACT Coach.

9. Next Meeting

10. Meeting Adjourned at 10:21 A.M.

DRAFT



AGENDA ITEM 4.0

TO: First 5 Madera Program and Grant Awards (PGA) Committee
FROM: Monica Ramirez, Executive Director
Xochitl M. Villaseñor, Program Manager
SUBJECT: Reading and Beyond Follow-Up

RECOMMENDED ACTION:

1. Discuss and provide recommendations regarding the proposal received under RFP No. 021-0150 (Technology Enrichment Supports for Parents/Caregivers) from Reading and Beyond.
2. Consideration to move forward for full commission consideration.

BACKGROUND:

During the March 19, 2021 PGA Meeting, the PGA Committee directed staff to follow up with the applicant to clarify some of the committee's concerns. Below is a summary of staff's discussion with Reading and Beyond representative.

Topic to be Discussed	Narrative Offered
Number of Targeted Parents/Caregivers	The applicant expressed hesitation in increasing the target number and expanding the geographic area since the cost of doing this is unknown.
Clarification of Referred Participants	The applicant clarified that participants referred by either MUSD State Preschool or Head Start are those who have been waitlisted. Thusly, there should not be supplantation concerns.
Workshop Frequency	This would be determined by the participants and flexibility would be needed to better incorporate feedback. Also, Luis shared that Reading and Beyond has already begun implementing virtual supports to its current preschool parents. Thusly, the strategies and lessons-learned can be modified and replicated for Madera participants.
Budget	Please see attached budget template and justification

FISCAL IMPACT: The total impact would not exceed \$150,000 which can be afforded through the approved 2021-2022 Four-Year Budget.

CONCLUSION:

If approved, this item will go for full Commission consideration during the May 5, 2021 Commission Meeting.

If the PGA does not approve the recommended proposal, no funds will be awarded under RFP No. 021-050 and staff would work with the PGA committee regarding funding opportunities for FY 2021-2022.

Agenda Item 4.0

**Reading and Beyond
First 5 Madera County
Technology Enrichment Support for Parents/Caregivers**

	<u>Budget</u>
EXPENSES	
Personnel:	
Payroll	
Coordinator .3 FTE	18,900.00
Facilitator	41,600.00
Benefits	14,280.00
Payroll Taxes	4,360.00
Total Personnel	<u>79,140.00</u>
Non-Personnel:	
Communications (Phone, Internet & Zoom)	3,354.00
Office Supplies & Expenses	4,000.00
Printing and photocopying	2,400.00
Equipment - laptops	1,100.00
Web design	4,000.00
Travel/Mileage	10,000.00
Incentives	30,000.00
Apricot Case Management Software	1,170.00
Total Non-Personnel	<u>56,024.00</u>
Subtotal	<u><u>135,164.00</u></u>
Administrative & Indirect costs	<u>14,836.00</u>
Grand Total	<u><u>150,000.00</u></u>

**Reading and Beyond
First 5 Madera County
Technology Enrichment Support for Parents/Caregivers**

Personnel

Coordinator - the Coordinator is responsible for planning, developing, and supervising staff. The Coordinator will provide data and other information to First 5 Madera County staff. The Coordinator will have IT expertise. Calculated at \$63,000 X .3 FTE per year.

Facilitator - the facilitator will train the parents and caregivers how to engage their children in remote learning. Facilitator will provide parents with resources to advance their digital/computer literacy. They will provide support to the parents in navigating remote learning. The Facilitator will have basic knowledge of IT and digital literacy to assist the parents. \$20 per hour X 1 FTE per year.

Benefits - include life, health, dental, vision, and workers compensation insurance, PTO, and 401k match estimated at 24% of salary.

Taxes - estimated at 8% of salary to include OASDI, Medicare, and state unemployment insurance.

Non-Personnel

Communications - cellphone, internet and monthly subscription to Zoom to conduct parent trainings. The usage of information and technology to help train parents and care givers in the use of, to help their children with remote learning estimated at \$213 per 1.3 FTE X 12 months

Office supplies & expenses to include paper, pens, staplers, tape, file folders etc. Basic supplies for the 3.3 staff working on the project. Office supplies will enable the Facilitators to provide training to the parents. Estimated at \$333 per month X 12 months.

Printing and Photocopying of training materials provided for the parents to enable the parents and care givers to have instructions to take home for reference when working with their children. Printing and copying is estimated at \$200 per month X12 months.

Equipment - laptops, laptop carrying case, and mouse will be purchased for the 1 Facilitators at \$1,100 each.

Web design - a web page will be set up for the parents to go to for access to information and technology that will enable the parents to help their children learn.

The cost is estimated at \$4,000.

Travel and mileage at 833 per months X 12 months. Travel could include travel to Madera County facilities for meetings or presentations to recruit parents and care givers to enhance their digital literacy.

Incentives - Incentives could include

Incentives will be give to the participants to encourage participation and continued training on digital literacy. We are considering to use

Apricot Case Management Software - software to store and organize case notes. This site also allows for customized forms and fields for updateable reports. Calculated at \$75 X 1.3 FTE X 12 months.



AGENDA ITEM 5.0

TO: First 5 Madera County Commission
FROM: Monica Ramirez, Executive Director
Diane Sandoval, Special Projects Manager
SUBJECT: AAA Northern California Child Passenger Safety Award

RECOMMENDED ACTION:

Consideration to review and move forward for commission consideration the 2021 AAA Child Passenger Safety Award in the amount of \$2,500.

BACKGROUND:

First 5 Madera County has an existing Child Passenger Safety Program with two Certified Child Passenger Safety Technicians on staff. This program provides child passenger safety education, car seat fitting education, and community resources.

AAA has a longstanding commitment to child passenger safety and provides non-profit agencies and community groups with established child passenger safety programs grants for support of programs. On February 16, 2021, AAA Northern California awarded First 5 Madera a grant for \$2,500 to purchase car seats for distribution to Madera County families thru this program. First 5 Madera has grown a successful collaboration with AAA Northern California, since 2015 and has been invited to apply for the award annually, due to its 3 step approach in providing education, installation assistance, and car seats to the community at large.

FISCAL IMPACT:

None

CONCLUSION:

If approved, this item will be presented during the May 5, 2021 commission meeting. The financial grant will support First 5 Madera County Child Passenger Safety Program for fiscal year 2021-2022.

If not approved, the Child Passenger Safety Program will observe a reduction of 50% in services.



Madera County Children and Families Commission

February 16, 2021

2021 AAA Child Passenger Safety (CPS) Donation Program

Dear Diane Sandoval,

AAA Northern California, Nevada & Utah (“AAA”), is pleased to offer Madera County Children and Families Commission (“Grantee”) a financial donation (the “Financial Grant”) as set forth in this Donation Summary. To accept AAA’s offer, you must first agree to use the Financial Grant in accordance with the Program Terms attached hereto. Please review and sign the attached Program Terms and return via email on or before **April 16, 2021**.

Donation Summary

Donation Recipient (“Grantee”):	Madera County Children and Families Commission Diane Sandoval 525 E. Yosemite Ave. Madera, CA 93638
Value Amount of Donation:	\$2500 for Car Seats/Booster Seats \$0 for Car Seat Checkup Event(s)
Distribution Purpose:	To be distributed in accordance with the Program Terms for the 2021 AAA Child Passenger Safety (CPS) Donation Program.

For additional questions about the donation program, please contact ChildPassengerSafety@norcal.aaa.com.

Sincerely,

Casey Brennan
Director of Community Impact



2021 AAA Child Passenger Safety (CPS) Donation Program

Program Terms

These Program Terms govern the 2021 AAA Child Passenger Safety (CPS) Donation Program (“Program”) and the receipt by Grantee of the Financial Grant described in the Donation Summary. The Program provides a financial contribution to eligible nonprofits and community groups (each, a “Grantee”) located in Alaska, Arizona, Montana, Northern California, Nevada, Utah and Wyoming. The Financial Grant must be used in 2021 for purchase of car seats and/or for car seat checkup event(s). In consideration of the donation of the Financial Grant, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, Grantee hereby agrees to comply with the following Program Terms.

Program Eligibility:

- Grantee is a 501(c)(3) charitable organization, 509(a) public charity/private foundation, or a public service agency (e.g., fire department, municipality, local health department, public school, etc.).
- Grantee has an active child passenger safety program that provides the public with free car seat inspections by nationally certified Child Passenger Safety Technicians (CPSTs)
- Grantee is headquartered in and serves the communities within one or more of the following states: Alaska, Arizona, Montana, Northern California, Nevada, Utah or Wyoming.
- Grantee’s CPS program must benefit underserved families that are otherwise unable to afford to purchase a child safety seat.

Donation Guidelines: The following guidelines detail AAA’s expectations of Grantee in relation to this Program. Failure to do so may disqualify Grantee from participation in future Programs.

- Grantee agrees to distribute all car seats free of charge to eligible families by December 31, 2021. Every car seat donated must also include a car seat inspection to be conducted at the time of the donation.
- Grantee agrees to donate only one car seat per child, and only distribute the car seat if the child or pregnant caregiver is present. (However, multiple car seats may be donated to the same family with multiple children, as long as all children who would utilize the car seats are present at the time of donation). Grantee agrees to have a nationally certified Child Passenger Safety Technician conduct a car seat inspection with the recipients of any car seat.
- Grantee agrees to distribute the AAA educational brochure (“Brochure”) along with each donated car seat as supplemental educational information.
- When Grantee distributes car seats and/or hosts a checkup event as a result of Financial Grant, Grantee shall submit a report the following month to AAA via Benevity Grants. The monthly report must be submitted by the 10th of the following month and includes, but is not limited to:
 - The number of car seats distributed for the reporting period.
 - The number of car seat inspections completed at checkup event(s) for the reporting period.
 - Note: Grantee does not need to submit a monthly report if Grantee did not distribute car seats and/or host a checkup event as a result of Financial Grant in the previous month.

Grant of Rights and Other Obligations

- Grantee hereby grants AAA a non-exclusive, royalty-free, sub-licensable right and license to use the Grantee name, logo and tagline (collectively, the “Grantee Trademarks”) and any



beneficiary story or anecdote shared by Grantee to AAA (i) in any and all media whether now existing or hereinafter invented, including, without limitation, AAA's website, social media, press releases, annual reports, advertising, marketing and promotion materials in connection with the Program and (ii) to identify Grantee as a participant in the Program. All uses of the Grantee Trademarks during will be approved by Grantee prior to printing, distribution or promotion. Grantee will be given three (3) days to review and approve use of the Grantee Trademarks, such approval not to be unreasonably withheld or delayed.

- Grantee agrees to use good faith efforts to partner with AAA for at least one (1) Child Passenger Safety checkup event in 2021. Frequency and dates of such events are evaluated on a case-by-case basis, and the Grantee must submit event details via an online form located at https://docs.google.com/forms/d/e/1FAIpQLScv15aYg5yU57mFyto0c5h6MXkadbLve8ONORugjFy6dHRKOW/viewform?usp=sf_link. Grantee agrees to notify AAA at least 30 days in advance.

REPRESENTATIONS AND WARRANTIES; INDEMNIFICATION; LIMITATION OF LIABILITY

- Grantee represents and warrants that: (i) Grantee exclusively owns all rights in and to the Grantee Trademarks and personal story and has the right to license them as described herein, (ii) AAA's use of the Trademarks and personal story in accordance with these Program Terms will in no way infringe upon the rights of any third party and (ii) Grantee is in compliance with all applicable laws, rules and regulations, including, without limitation, those requiring the registration, reporting or licensing of charitable organizations, charitable sales promotion or other similar requirements relating to the subject matter of these Program Terms. Each party represents and warrants that it has the right, power, and authority to enter into these Program Terms and grant the rights and benefits herein described and satisfy the obligations hereunder.
- Grantee agrees to indemnify, defend and hold harmless AAA from any loss, cost, damage or expense to the extent arising out of or relating to Grantee's breach of these Program Terms or the foregoing representations and warranties.

GENERAL

Nothing set forth herein shall be interpreted to deem Grantee and AAA as agents of one another or to establish a partnership or joint venture. This Agreement shall be governed by, and construed under, the laws of the State of California without reference to conflicts of law principles that would result in the application of the laws of a State other than California. These Program Terms and Donation Summary represent the entire understanding and agreement between the parties hereto with respect to the subject matter hereof and can be amended, supplemented or changed, and any provision can be waived, only by written agreement by the parties hereto.



Madera County Children and Families Commission

Madera County Children and Families Commission

AAA NORTHERN CALIFORNIA, NEVADA & UTAH

Signature:

Signature:

Diane Sandoval

Karen Bianchini

Name:

Name:

Diane Sandoval

Karen Bianchini

Title:

Title:

special Projects Manager

SVP, Community, Policy & A3 Productions

Date:

Date:

2/22/2021

2/16/2021



AGENDA ITEM 6.0

TO: Program and Grant Awards (PGA) Committee

FROM: Monica Ramirez, Executive Director
Xochitl M. Villaseñor, Program Manager

SUBJECT: Annual Target Modifications

BACKGROUND:

This item is intended to keep the Commission apprised of the funded programs' modified annual targets. The Coronavirus pandemic and Eastern Madera County fires have deeply impacted many of the Commission's funded programs. As a result they have experienced challenges in achieving originally anticipated annual target quantities. These challenges were identified in the Quarterly Summary presented to the Commission on April 7, 2021.

KEY POINTS:

1. It is worth mentioning that original targets were set anticipating returning to in-person services.
2. First 5 Madera County staff reached out at the beginning of March to better understand whether programs anticipated reaching their original targets.
3. If programs did not anticipate achieving those targets, programs were asked to submit realistic and achievable targets for fiscal year 2020-2021 observing a modified service delivery.



ANNUAL TARGET MODIFICATIONS
April 9, 2021

Program		Agency	Current Annual Target	Annual Target Modifications
1	ASQ for Foster Kids	CASA of Fresno and Madera Counties	<ul style="list-style-type: none"> • 130 Children • 117 ASQ Screenings 	No Changes
2	Backpack Literacy	Madera County Libraries	<ul style="list-style-type: none"> • 42 Workshops • 120 Children 	<ul style="list-style-type: none"> • 24 Workshops • 65 Children
3	Dynamic Mindfulness	Chowchilla Elementary School District	<ul style="list-style-type: none"> • 120 Adults • 6 Trainings 	<ul style="list-style-type: none"> • 110 Adults • 6 One-hour themed workshops
4	Healthy Lifestyles Program	Camarena Health Centers	<ul style="list-style-type: none"> • 244 Children • 10 Preschool Classes • 2 Workshops 	No Changes
5	Parent Café <i>Eastern Madera County</i>	Exceptional Parents Unlimited (EPU)	<ul style="list-style-type: none"> • 45 Adults • 15 Parent Cafés 	<ul style="list-style-type: none"> • 30 Adults • 10 Parent Cafés
6	Parent Café <i>City of Madera</i>	Centro Binacional para el Desarrollo Indígena Oaxaqueño	<ul style="list-style-type: none"> • 100 Adults • Parent Cafés (reported as Achieved/Not Achieved) 	No Changes
7	Child Abuse Maltreatment Reduction	Westside Family Preservation Services Network	No target quantities are identified for this project since the final product will be the report.	No Changes
8	FRC – Madera	First 5 Madera County	<ul style="list-style-type: none"> • 4 Baby Showers • 40 Parent Education Workshops • 30 ASQ Screenings • 40 Resource Management Walk-In/PSP 	<ul style="list-style-type: none"> • 2 Baby Showers • 20 Parent Education Workshops • 15 ASQ Screenings • 40 Resource management Walk-In/PSP via Virtual check-in i.e. phone calls, email and Zoom meetings



			<ul style="list-style-type: none"> • 40 Case Management Walk-Ins/PSP • 5 PKU Sessions • 68 PKU Assessments • 150 FRC Activities 	<ul style="list-style-type: none"> • 40 Case Management Walk-Ins/PSP • 3 PKU Sessions • 20 PKU Assessments • 75 FRC Activities
9	FRC – Chowchilla	First 5 Madera County	<ul style="list-style-type: none"> • 2 Baby Showers • 25 Parent Education Workshops • Car Seat Fittings/Distribution (reported as Achieved/Not Achieved) • 20 ASQ Screenings • 5 Resource Management Walk-In/PSP • 15 Case Management Walk-Ins/PSP • 5 PKU Sessions • 25 PKU Assessments • 150 FRC Activities 	<ul style="list-style-type: none"> • 2 Baby Showers • 12 Parent Education Workshops • Car Seat Virtual Education/Distribution (reported as Achieved/Not Achieved) • 10 ASQ Screenings • 200 Resource management Walk-In/PSP via Virtual check-in i.e. phone calls, email and Zoom meetings • 5 Case Management Walk-Ins/PSP • 3 PKU Sessions • 10 PKU Assessments • 75 FRC Activities
10	FRC – Eastern Madera County (EMC)	First 5 Madera County	<ul style="list-style-type: none"> • Car Seat Fittings/Distribution (reported as Achieved/Not Achieved) • 1 Annual Event • 60 FRC Activities • 10 ASQ Screening 	<ul style="list-style-type: none"> • Car Seat Virtual Education/Distribution (reported as Achieved/Not Achieved) • 1 Annual Event • 30 FRC Activities • 5 ASQ Screening