

PHOTO OF THE MONTH



Staff held two of three Halloween Drive-Thru community events in October in Madera and Chowchilla. First 5 and other agencies gave away goodie bags and resources to over 420 children 0-5!



Agenda

Wednesday, November 4, 2020
8:00 a.m. – 10:00 a.m.
Meeting Conducted Virtually
Log-In Information is Below

REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the Madera County Children and Families Commission, may request assistance, by contacting the Madera County Children and Families Commission, 525 E. Yosemite Avenue, Madera, CA 93638 – telephone 559-661-5155.

SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19

Given the current Shelter-in-Place Order covering the State of California and the Social Distance Guidelines issued by Federal, State, and Local Authorities, First 5 is implementing the following changes for attendance and public comment at all First 5 meetings until notified otherwise. First 5 facilities will not be open to the public. Any member of the First 5 Commission may participate from a remote location by teleconference. The First 5 meeting will be accessible via live-streaming online to all members of the public on November 4th at:

<https://us02web.zoom.us/j/85849208783>

Meeting ID: 858 4920 8783

One tap mobile

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+1 301 715 8592 US (Germantown)

WRITTEN COMMENTS. If you wish to address any item listed on the Agenda by written comment, please submit comments in writing to Erika Wright by mail or email. Written comments must be received no later than one hour prior to the start of the meeting. All comments will be included as part of the administrative record.

E-MAIL: Email your comments to: ewright@first5madera.net MAIL: Mail comments to: 525 E. Yosemite Ave., Madera, CA 93638

For all written comments please provide: Meeting Date - Agenda Item Number - Name - Comment (please limit to 300 words or 3 minutes). Please submit a separate responses for each item you are commenting on. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions, but will be made part of the record of proceedings. Please be aware that any public comments received that do not specify a particular agenda item will be read aloud during the general public comment portion of the agenda. If a written comment is received less than one

hour before the start of the meeting, efforts will be made to read the comment into the record. However, staff cannot guarantee that written comments received less than one hour before will be read. All written comments that are not read into the record will be made part of the record of proceedings, provided that such comments are received prior to the end of the First 5 meeting.

Verbal Comments. If you wish to speak to the Commission on the item by telephone, you must contact Erika Wright at (559) 831-1745 or by email at ewright@first5madera.net no later than one hour prior to the start of the meeting. You will be asked to provide your name, phone number, and email address. You will be emailed detailed instructions on how to participate verbally via Zoom. You will be placed on mute until we get to the public comment portion of the item you have requested to address. At this point you will be unmuted. You will be able to speak to the Commission for up to three (3) minutes.

Noticed Public Hearings: For noticed public hearings, all public comments must be received by the close of the public hearing period. All written comments received by the close of the public hearing period will be read aloud by a staff member during the applicable agenda item, provided that such comments may be read within three (3) minutes allotted to each speaker. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions, but will be included in the record of proceedings. If a comment on a public hearing item is received after the close of the public hearing, such comment will be treated like a general public comment and made part of the record of proceedings, provided that such comment is received prior to the end of the meeting.

- 1.0 CALL TO ORDER** [Max Rodriguez, Chair]
- 2.0 CONSENT AGENDA (ACTION)** [Max Rodriguez, Chair]
 - 2.1 Adoption of Commission Agenda
 - 2.2 Consideration of the October 7, 2020 Meeting Minutes
 - 2.3 Consideration of September Financials
- 3.0 PUBLIC COMMENT** [Max Rodriguez, Chair]

This time is offered for the public wishing to address the Commission on matters NOT listed on the agenda. Commission members may listen but not discuss matters not on the agenda.
- 4.0 REQUEST FOR CLOSED SESSION:** [Max Rodriguez, Chair]

The Commission will hold a closed session for the following:
Government Code Section 54957
Public Employee Appointment/Employment
Title: Executive Director

Government Code Section 54957.6
Conference with Labor Negotiators
Agency Designated Representatives: Commission Chair, Max Rodriguez and First 5 Legal Counsel, Regina Garza
Unrepresented Employee: Executive Director
- 5.0 DISCUSSION IN CONSIDERATION TO APPROVE EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT** [Jessica Mejorado]

The Commission will consider approving the employment agreement for the Executive Director position. (ACTION)

- 6.0 PUBLIC HEARING - 2019-2020 YEAR END FINANCIAL AUDIT** [Brian H., Hudson, Henderson & Co.]
 Per the Children and Families First Act of 1998, First 5 Madera County shall have an independent financial audit conducted annually. Further, the Commission will hold a Public Hearing on the fiscal year 2019-2020 Year-End Audit prior to adoption. *Copies of the document are available for the public electronically on our website: www.first5madera.net or by request.* (ACTION)
- 7.0 PRESENTATION OF QUARTERLY FINANCIALS** [Nick Andrade, Price, Page & Co.]
 The Commission will receive a presentation on First 5 Madera County quarterly financial statements for the period of July 1, 2020 – September 30, 2020.
- 8.0 DISCUSSION IN CONSIDERATION TO APPROVE AGREEMENT RENEWAL WITH BARRET BUSINESS SERVICES, INC.** [Hub Walsh, WCW Solutions, Inc.]
 The Commission will consider renewing an agreement with BBSI to provide HR and payroll services to the Commission for the period of December 1, 2020 – November 30, 2021. (ACTION)
- 9.0 PUBLIC HEARING TO ACCEPT THE FIRST 5 MADERA COUNTY 2019-2020 ANNUAL REPORT** [Marcela Zuniga, Evaluation Officer]
 Per the Children and Families First Act of 1998, First 5 Madera County shall complete an annual report summarizing the programmatic strategies used to pursue goals and objectives set forth in the strategic plan in a format prescribed by First 5 California. The Commission will hold a Public Hearing on the 2019-2020 Annual Report prior to adoption. *Copies of the document are available for the public electronically on our website: www.first5madera.net or by request.* (ACTION)
- 10.0 QUARTER ONE PRESENTATION OF 2020-2021 FUNDED PROGRAMS** [Xochitl Villasenor, Program Manager]
 The Commission will receive an update on funded program services during the first quarter of 2020-2021 and the impact of COVID-19 on these programs.
- 11.0 STAFF UPDATES** [First 5 Staff]
 The Commission will receive updates from the following staff:
- Erika Wright
- 12.0 WCW UPDATES** [Hub Walsh, WCW Solutions, Inc.]
- 13.0 COMMISSION UPDATES** [Max Rodriguez, Chair]
 The Commission will offer relevant updates from their agencies and/or the community, as well as offer suggestions for agenda items to include for the next meeting.
- 14.0 NEXT MEETING** [Max Rodriguez, Chair]
 The Commission will reconvene on December 2, 2020 for the next meeting. Location TBD.
- 15.0 ADJOURNMENT** [Max Rodriguez, Chair]

First 5 distributes monthly Agendas electronically. Please forward your email address to Anali Manzano at amanzano@first5madera.net to be added to the list.