

## PHOTO OF THE MONTH



Staff distributed 220 activity kits complete with materials and lesson plans to families in Madera, Chowchilla and Oakhurst. Community agencies participated in all three drive-thru events!



# Agenda

Wednesday, September 2, 2020  
8:00 a.m. – 10:00 a.m.  
Meeting Conducted Virtually  
Log-In Information is Below

**REASONABLE ACCOMMODATIONS FOR ANY INDIVIDUAL WITH A DISABILITY.** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disability Act of 1990, any meeting or function of the Madera County Children and Families Commission, may request assistance, by contacting the Madera County Children and Families Commission, 525 E. Yosemite Avenue, Madera, CA 93638 – telephone 559-661-5155.

### \*SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19\*

Given the current Shelter-in-Place Order covering the State of California and the Social Distance Guidelines issued by Federal, State, and Local Authorities, First 5 is implementing the following changes for attendance and public comment at all First 5 meetings until notified otherwise. First 5 facilities will not be open to the public. Any member of the First 5 Commission may participate from a remote location by teleconference. The First 5 meeting will be accessible via live-streaming online to all members of the public on September 2<sup>nd</sup> at:

<https://us02web.zoom.us/j/85849208783>

Meeting ID: 858 4920 8783

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**WRITTEN COMMENTS.** If you wish to address any item listed on the Agenda by written comment, please submit comments in writing to Erika Wright by mail or email. Written comments must be received no later than one hour prior to the start of the meeting. All comments will be included as part of the administrative record.

E-MAIL: Email your comments to: [ewright@first5madera.net](mailto:ewright@first5madera.net) MAIL: Mail

comments to: 525 E. Yosemite Ave., Madera, CA 93638

For all written comments please provide: Meeting Date - Agenda Item Number - Name - Comment (please limit to 300 words or 3 minutes). Please submit a separate responses for each item you are commenting on. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions, but will be made part of the record of proceedings. Please be aware that any public comments received that do not specify a particular agenda item will be read aloud during the general public comment portion of the agenda. If a written comment is received less than one hour before the start of the meeting, efforts will be made to read the comment into the record. However, staff cannot

guarantee that written comments received less than one hour before will be read. All written comments that are not read into the record will be made part of the record of proceedings, provided that such comments are received prior to the end of the First 5 meeting.

Verbal Comments. If you wish to speak to the Commission on the item by telephone, you must contact Erika Wright at (559) 831-1745 or by email at [ewright@first5madera.net](mailto:ewright@first5madera.net) no later than one hour prior to the start of the meeting. You will be asked to provide your name, phone number, and email address. You will be emailed detailed instructions on how to participate verbally via Zoom. You will be placed on mute until we get to the public comment portion of the item you have requested to address. At this point you will be unmuted. You will be able to speak to the Commission for up to three (3) minutes.

Noticed Public Hearings: For noticed public hearings, all public comments must be received by the close of the public hearing period. All written comments received by the close of the public hearing period will be read aloud by a staff member during the applicable agenda item, provided that such comments may be read within three (3) minutes allotted to each speaker. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions, but will be included in the record of proceedings. If a comment on a public hearing item is received after the close of the public hearing, such comment will be treated like a general public comment and made part of the record of proceedings, provided that such comment is received prior to the end of the meeting.

**1.0 CALL TO ORDER** [Max Rodriguez, Chair]

**2.0 CONSENT AGENDA (ACTION)** [Max Rodriguez, Chair]

- 2.1 Adoption of Commission Agenda
- 2.2 Consideration of August 5, 2020 Minutes
- 2.3 Consideration of August 24, 2020 Minutes

**3.0 PUBLIC COMMENT** [Max Rodriguez, Chair]

This time is offered for the public wishing to address the Commission on matters NOT listed on the agenda. Commission members may listen but not discuss matters not on the agenda.

**4.0 REQUEST FOR CLOSED SESSION:** [Max Rodriguez, Chair]

- 4.1 Government Code Section 54957  
Public Employee Appointment/Employment  
Title: Executive Director
- 4.2 Government Code Section 54957.6  
Conference with Labor Negotiators Agency Designated Representatives:  
Commission Chair, Max Rodriguez and First 5 Legal Counsel, Jessica Mejorado  
Unrepresented Employees: Executive Director and all classifications of unrepresented employees

**5.0 CONSIDERATION OF ENGAGEMENT LETTER FROM HUDSON, HENDERSON & COMPANY, INC. TO CONDUCT THE ANNUAL AUDIT AUDITING SERVICES** [Hub Walsh, WCW Solutions, Inc.]

The Commission will consider the engagement letter provided by Hudson, Henderson & Company, Inc. to serve as the independent fiscal auditor for the period of 2019-2020 as per the Children and Families First Act of 1998 and subsequent revisions. (ACTION)

**6.0 REVIEW OF CARRY-OVER REQUEST FROM CASA OF FRESNO AND MADERA COUNTIES**

[Xochitl Villasenor, Program Manager]

The Commission will discuss the carry-over request received from CASA of Fresno and Madera Counties. (ACTION)

**7.0 CONSIDERATION OF APPROVAL OF EXECUTIVE DIRECTOR EMPLOYMENT CONTRACT**

[Max Rodriguez, Chair]

The Executive Director is responsible for implementing a coherent and comprehensive vision that drives the work of First 5 in partnership with the Commission, management team, and all facets of the agency. The Commission will review and discuss approval of an employment agreement (ACTION).

**8.0 STAFF UPDATES**

[First 5 Staff]

The Commission will receive updates from the following staff:

- Erika Wright

**9.0 WCW UPDATES**

[Hub Walsh, WCW Solutions, Inc.]

**10.0 COMMISSION UPDATES**

[Max Rodriguez, Chair]

The Commission will offer relevant updates from their agencies and/or the community, as well as offer suggestions for agenda items to include for the next meeting.

**11.0 NEXT MEETING**

[Max Rodriguez, Chair]

The Commission will reconvene on October 7, 2020 for the next meeting. Location TBD.

**12.0 ADJOURNMENT**

[Max Rodriguez, Chair]

**First 5 distributes monthly Agendas electronically. Please forward your email address to Anali Manzano at [amanzano@first5madera.net](mailto:amanzano@first5madera.net) to be added to the list.**